

Tsuen Wan Trade Association Primary School

Circular no.: 17-010/D05

1st September, 2017

Dear Parents,

Circular on Student Activities Record

In order to improve the effectiveness of teaching and learning, our school participates in various educational projects which were organized by the Education Bureau, universities and other professional educational organizations. Those projects enhance school administrators, teachers, parents and students. Moreover, it assists schools in addressing the common learning and adaptation needs of the students. We often disseminate good learning and teaching practices as references for teachers of other schools, we would like to collect evidence of student learning in the form of photos, video clips and student work.

Kindly note that all data collected will be used solely for educational purposes of enhancing learning and teaching. Also, we would use the video clips and photographs for inclusion in some of the resource packages, publications and sharing sessions for teachers, parents and community for non-commercial purposes. Your support on collecting and the use of data including photos, video clips and student work would be highly appreciated. For enquiries, please contact Mr. Cheng Chung Hang.

Yours faithfully,

Chow Kim Ho

Chow Kim Ho

Principal



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Tsuen Wan Trade Association Primary School

Reply Slip of Circular no.: 16-010/D05 <Please return to the class teachers>

Circular on Student Activities Record

Dear Principal,

I have acknowledged the circular regarding student activities record.

Opinion: _____

Student's Name: _____

Parent's Signature: _____

Class: _____

Date: _____